

**WILLS ANIMAL HOSPITAL**  
Application For Employment

**Name** \_\_\_\_\_ **Date** \_\_\_\_\_  
Last First Middle Initial

**Address** \_\_\_\_\_ **Email** \_\_\_\_\_

**City** \_\_\_\_\_ **State** \_\_\_\_\_ **Zip** \_\_\_\_\_ **Phone** \_\_\_\_\_

**Position**

\_\_\_\_ Clerical    \_\_\_\_ Maintenance    \_\_\_\_ Animal Care    \_\_\_\_ Lab  
\_\_\_\_ Other (Please Specify) \_\_\_\_\_

**Education**

High School \_\_\_\_\_ Graduate \_\_\_\_ Yes \_\_\_\_ No \_\_\_\_ GED  
Name City/State

College, Trade, or Related Education

1.) \_\_\_\_\_  
Institution Location Dates Major Degree

2.) \_\_\_\_\_  
Institution Location Dates Major Degree

**Work History** (Most Recent First)

1.) \_\_\_\_\_ Phone # \_\_\_\_\_ From \_\_\_/\_\_\_/\_\_\_ To \_\_\_/\_\_\_/\_\_\_

Title \_\_\_\_\_ Hours Per Week \_\_\_\_\_ Salary \_\_\_\_\_

Duties \_\_\_\_\_

Supervisor \_\_\_\_\_

Reason for leaving or seeking other employment \_\_\_\_\_

2.) \_\_\_\_\_ Phone # \_\_\_\_\_ From \_\_\_/\_\_\_/\_\_\_ To \_\_\_/\_\_\_/\_\_\_

Title \_\_\_\_\_ Hours Per Week \_\_\_\_\_ Salary \_\_\_\_\_

Duties \_\_\_\_\_

Supervisor \_\_\_\_\_

Reason for leaving or seeking other employment \_\_\_\_\_

3.) \_\_\_\_\_ Phone # \_\_\_\_\_ From \_\_\_ / \_\_\_ / \_\_\_ To \_\_\_ / \_\_\_ / \_\_\_  
Title \_\_\_\_\_ Hours Per Week \_\_\_\_\_ Salary \_\_\_\_\_  
Duties \_\_\_\_\_  
Supervisor \_\_\_\_\_  
Reason for leaving or seeking other employment \_\_\_\_\_

**Special Skills & Qualifications** (Please List)

\_\_\_\_\_  
Clerical Skills:      Typing (WPM) \_\_\_\_\_      Other \_\_\_\_\_

**References**

1.) _____ Name	_____ Phone #	_____ Occupation
2.) _____ Name	_____ Phone #	_____ Occupation
3.) _____ Name	_____ Phone #	_____ Occupation

**Person to be notified in case of Emergency**

_____ Name	_____ Address	_____ Phone #
------------	---------------	---------------

**Applicant Signature** \_\_\_\_\_

**Please Answer the following two essay questions on back.**

- 1.) Why would you like to work at Wills Animal Hospital?
- 2.) How would you handle an irate client?